

## OPSEU Local 653 Meeting – LEC Minutes

Date: Friday Apr 4<sup>th</sup> 2014

Location: Video Conference

### Attendance:

N. McNair, L. Shaba, D. Silver, M. Studd, S. Tremblay, W. Schaffer, L Irvine, D. Dutrisac

### Regrets:

M. Veilleux, S. Tremblay

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### 1.0 Call to Order

President called the meeting to order at 3:40PM

### 2.0 Adoption of the Agenda

#### Additions Under New Business:

10.1 – Intellectual Property Policy

10.2 – PD Policy

10.3 –

10.4 –

**Motion:** That the agenda be adopted as amended

**Moved:** N. McNair

**Seconded:** D. Dutrisac

**Carried**

### 3. Minutes of Previous Meeting (Feb 28<sup>th</sup>, 2014)

**Motion:** That the minutes of Feb 28<sup>th</sup>/14 be adopted as presented

**Moved:** L. Irvin

**Seconded:** D. Silver

**Carried**

### 4.0 Business arising from the minutes

- List of non-college email addresses for LEC members will be circulated

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### 5.0 Treasurer's Report

Treasurer submitted his financial statement dated Apr 4th, 2014.

1) **Motion:** That the treasurer be given the authority to pay all outstanding cheques

**Moved:** K. Whelan

**Seconded:** W. Schaffer

**Carried**

2) **Motion:** That the treasurer's tabled financial statements be accepted as presented

**Moved:** L. Irving

**Seconded:** K. Whelan

**Carried**

## 6.0 Correspondence

- Verification of non-college email addresses for all stewards

## 7. Reports of Officers

### 7.1 President

- Final demands document has been distributed by Head Office. Discussion of possible early strike vote. Communication will have to be done to make the case to the membership. Key issues are staffing (ratio of full-time), salary, Academic freedom, and respect for the position
- Strategic Mandate grievance ongoing
- Welding position grievance on going
- Several problems with current faculty evaluations. Individual grievances being filed. Discussion of employees rights with regard to signing Performance appraisals

### 7.2 Board of Governors Report (BoG)

No Report

### 7.3 Vice-Presidents (1st and 2nd)

#### 1<sup>st</sup> VP

none

#### 2<sup>nd</sup> Vice President

- none

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### 7.4 Chief Steward

- Arbitration hearings coming up for 3 full-time position replacements
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## 8. Reports of Committees

### 8.1 WMG

- See attached

### 8.2 CESC

- Meeting being scheduled, no indication of the details yet

### 8.3 UCC

#### 8.3.1 – Regular meetings ongoing Major issues covered:

- Request for terms and conditions for out of province work (China etc..)
- Request for tuition subsidy for employees
- Request for reimbursement for required professional fees
- Request for current addresses of partial load staff
- New PD policy, objections raised about the new forms changing the way faculty can request funds when applying

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**8.4 Health & Safety (Kirkland Lake, Timmins and Haileybury)**  
Timmins – reports sent out with no response

-HL – see attached

**8.5 Return to Work**

-none

**9. Unfinished Business**

**10. New Business**

10.1 – Intellectual Property Policy

- Policy is fairly standard. Note that under “principle of ownership”, an opportunity exists for a written agreement to be put in place as an alternative to what is set out in the policy. Membership needs to be informed of this

10.2 – AGM LEC Meeting Dates

- April 25

10.2 – PD Policy

**11. Campus Reports**

- Haileybury:

**12. Adjournment**

Meeting Adjourned at 5:20PM

Moved: D. Silver

## Summary of CWMG activity for April 4, 2014 LEC Meeting

1. Tutorial Classes scheduled and complementary hours.  
Discussion centered around the scheduling of contact hours in the students timetables but not showing those hours on the professors SWF on the front sheet. Management has still not addressed this issue.
2. Current hours of SWF time allocated for meeting times  
Management was requested to count faculty commitment to meeting times bases on what was allocated on the faculty SWFs. There were complaints that the college was requesting faculty meetings in excess of a lot SWF time.
3. Timetabling.  
There were ongoing discussions about the process of timetabling using the new program and how the college was to improve the accuracy and release time for next year's timetables.  
  
Management also stated that coordinators will have a greater role in the timetabling process then they had in previous attempts
4. PQAPA.  
Discussion regarding the time commitment of faculty for this process and the amount of time available on the SWF
5. 7-1-7 semester.  
Management has postponed plans to introduce a study week into the fall semester.
6. UID training.  
Discussions regarding what are the process of choosing who is to attend specific sessions? How will part time staff be trained? What accommodations is the college providing for faculty that is required to travel for training? including our voiced concerns over ongoing workload, need for ongoing SWF time, travel time is lost work time to prepare, August training time overlaps with busy intake/assessment time for Upgrading faculty, faculty without 1<sup>st</sup> round of training can still submit to be a facilitator, discussion of problems for Haileybury participants in Timmins training was cut off by management/chair
7. WHIMIS - Which faculty requires WHIMIS training on their SWF and how are they chosen?
8. The college indicated that they had committed money received via the province to updating distance learning equipment.  
There will be new Office and Blackboard versions released this summer
9. The Academic Calendar was summited by management of consideration

The professional development policy was submitted by human resources for discussion