

ANNUAL REPORT OF THE TREASURER

LEC AND AGM MEETINGS

OPSEU LOCAL 653

MAY 26, 2010

Notes and comments:

Page 1. On the first page of this report you will find a conventional income statement for the past fiscal year, May 1, 2009, to April 30, 2010, which reports all of the Local's sources of revenue grouped together, and all of the year's expenses grouped together, in order to come up with net income for the year. Note that the Local generated another large surplus this past year of \$ 7,782.85 (net income for the year). This recent trend toward large surpluses, as opposed to having to struggle just to break even (\$0 net income) for the year, is due mostly to the increased Local use of technology for meetings, and less face-to-face meetings with a reduction in the associated costs. Last year, a motion was approved to set an amount aside equal to the amount of last year's surplus (\$10,580.00) into a strike fund for the use and benefit of the membership in the event of a strike following the most recent round of contract negotiations. I recommend that this year's surplus be added to that strike fund as well.

Page 2. The second page of this report shows the same revenue, expense, and net income for the year as the first page. However, this presentation matches each source of revenue to the particular expenses which that revenue stream is intended to cover. Note that the Local again came out ahead with respect to all of its funds or areas of operation. In other words, surplus funds were generated with respect to all sources of revenue after taking into account related expenses for the year. Further discussion may be found under "Page 5." below.

Page 3. Page 3 shows the balance sheet for the local as of the last day of the previous fiscal year, April 30, 2010. Local 653 has approximately \$16,000 invested in investment certificates, and these funds are considered to be set aside for any emergency use which may arise in the future. The Local has another \$28,000 (approximately) in cash in the bank as of April 30, of which \$10,580 has been aside for as a strike fund and considered not available for current use. Finally, note the outstanding financial liability for time chargebacks, generally considered to be paid for through the collection of local dues. This liability represents the amount of cash that will have to be paid out in the future for Local executive release time for the period January 1 to April 30, 2010, as the College bills the Local on a calendar year basis for this time. This liability reduces the amount of cash that should be considered available for current use by \$5,683.48. Overall, net cash in the bank currently available for use was, therefore, \$12,036.26 as of April 30, 2010.

Page 4. This page shows the balance sheet for April 30, 2009, or at the beginning of the fiscal year just completed. This is useful as a basis for comparing the financial position at the end of the year (page 3) with the financial position at the beginning of the year (page 4). Net cash (after

liabilities and excluding strike fund newly created after the previous AGM) available in the bank on that date amounted to \$4,588.79.

Page 5. This page shows a further analysis of the revenues and expenses for the 2009/2010 past fiscal year, and the budgeted revenues and expenses for the 2010/2011 fiscal year (this budget is to be put forward for approval at the May 26, 2010 Annual General Meeting (AGM)). The first column shows the budgeted revenues and expenses (by category) for the previous 2009/2010 fiscal year as was approved at the previous 2009 AGM. The second column shows the actual income statement results for the past year (this is the same information as presented on page 1 and page 2 of this report, just organized a little differently). The third column shows the difference or variance between the budgeted and actual results for the past fiscal year. The Local generated \$ 782.85 more net income than expected last year, and the third column shows that this was primarily due to greater Northern Lights grant, OPSEU Head Office rebate revenue, and Local Time-off fund revenue than originally expected, offset in part by greater than expected expenditures in some areas (e.g., General Membership).

Based on this information, a budget for the current 2010/2011 fiscal year was prepared. This information is shown in the fourth column of page 5, which contains the expected amount of revenue and expenses in each category for the coming year. The bottom line shows that an additional surplus or net income of about \$6,300 will likely be generated over the current fiscal year. This surplus will be used for additional one-time or special expenditures, such as purchasing a new laptop with up to date software for union use or paying for more stewards to attend union-related conventions or conferences. If there is still a surplus at the end of the year after these additional expenditures are taken into account, the disposition of those funds will be reviewed at the end of the year by the Local Executive Committee (LEC) and at next year's AGM. In the meantime, your LEC welcomes any questions or suggestions that individual members may have pertaining to the financial operations of OPSEU Local 653.

Sincerely,



Michael Studd
Treasurer, OPSEU Local 653

OPSEU LOCAL 653 Income Statement (Cash basis)
01/05/09 to 30/04/10

REVENUE

Revenue

Local Dues NC	\$14,826.00
OPSEU Rebate	9,152.91
Northern Lights Grant	4,796.00
Interest Income	335.38
Local Time-Off Fund	980.00

TOTAL REVENUE \$30,090.29

EXPENSE

Administration Expenses

General Membership	\$ 5,512.88
Demand Setting AGM	354.12
H&S, UCC, CESC, WMG, etc.	33.49
LEC	3,870.41

Total Meetings \$ 9,770.90

Telephone	\$ 19.50
Postage	26.65
Office Supplies/Stationery	47.45
Office Services/Typing	234.60

Total Office Expenses 328.20

Bank Charges	68.84
Grievance Expenses	0.00
Time Chargeback Expense	11,512.90
Donations	113.00
Membership Costs: Other Organizations	513.60

TOTAL EXPENSE \$20,307.44

NET INCOME (LOSS) \$ 7,782.85

OPSEU LOCAL 653 Income Statement (Funds basis)
01/05/09 to 30/04/10

LOCAL DUES FUND

Local Dues NC revenue	\$14,826.00	
Local time-off fund	<u>980.00</u>	15,806.00
Less:		
Time Chargebacks		<u>11,512.90</u>
Net surplus (deficit) for year		\$ 4293.10

HEAD OFFICE REBATE FUND

OPSEU Rebate revenue		\$9,152.91
Less:		
General Membership	\$5,512.88	
H&S, UCC, CESC, WMG, etc.	33.49	
Steward Election	0.00	
Telephone	19.50	
Postage	26.65	
Office Supplies/Stationery	47.45	
Office Services/Typing	234.60	
Grievance Expenses	0.00	
Donations	113.00	
Membership Costs	513.60	<u>6,501.17</u>
Net surplus (deficit) for year		2,651.74

NORTHERN LIGHTS GRANT FUND

Northern Lights revenue		\$ 4,796.00
Less:		
LEC	\$3,870.41	
Demand Setting/AGM	354.12	<u>4,224.53</u>
Net surplus (deficit) for year		571.47

OPERATING RESERVE FUND

Interest income		\$ 335.38
Less:		
Bank Charges		<u>68.84</u>
Net surplus (deficit) for year		<u>266.54</u>
TOTAL NET INCOME (LOSS) for year		<u>\$ 7,782.85</u>

OPSEU LOCAL 653

Balance Sheet (Cash basis) As at 30/04/2010

ASSETS**Current Assets**

Current Account	13,477.83	
Northern Lights Grant	4,241.91	
Strike Fund	<u>10,580.00</u>	
Cash : Total		28,299.74
Investment Certificate		<u>16,305.72</u>
Total Current Assets		<u><u>44,605.46</u></u>

TOTAL ASSETS44,605.46**LIABILITIES****Current Liabilities**

Time Chargebacks	<u>5,683.48</u>	
Total Current Liabilities	<u>5,683.48</u>	

TOTAL LIABILITIES5,683.48**EQUITY****Earnings**

Retained Earnings	27,697.45	
Current Earnings	<u>11,224.53</u>	
Total Earnings	<u>38,921.98</u>	

TOTAL EQUITY38,921.98**LIABILITIES AND EQUITY**44,605.46

OPSEU LOCAL 653

Balance Sheet (Cash basis) As at 30/04/2009

ASSETS**Current Assets**

Current Account	17,354.80	
Northern Lights Grant	3,570.44	
Strike Fund	<u>0.00</u>	
Cash : Total		20,925.24
Investment Certificate		<u>15,970.34</u>
Total Current Assets		<u>36,895.58</u>

TOTAL ASSETS 36,895.58**LIABILITIES****Current Liabilities**

Time Chargebacks	<u>5,756.45</u>	
Total Current Liabilities	<u>5,756.45</u>	

TOTAL LIABILITIES 5,756.45**EQUITY****Earnings**

Retained Earnings	21,425.44	
Current Earnings	<u>9,713.69</u>	
Total Earnings	<u>31,139.13</u>	

TOTAL EQUITY 31,139.13**LIABILITIES AND EQUITY** 36,895.58

TREASURER'S REPORT TO MAY, 2010 ANNUAL GENERAL MEETING

OPSEU LOCAL 653
PROPOSED BUDGET
FOR PERIOD MAY 1, 2010 - APRIL 30, 2011

	Budget 05/01/09 - 04/30/10	Actual 05/01/09 - 04/30/10	Variance 05/01/09 - 04/30/10	Budget 05/01/10 - 04/30/11
REVENUES				
N.L. Grant	\$ 4,000.00	\$ 4,796.00	\$ 796.00	\$ 4,500.00
H.O. Rebate	8,500.00	9,152.91	652.91	9,000.00
Local Dues	15,000.00	14,826.00	(174.00)	15,000.00
Interest	500.00	335.38	(164.62)	500.00
Other	0.00	980.00	980.00	1,000.00
TOTALS	28,000.00	30,090.29	2,090.29	30,000.00
EXPENSES				
Gen. Member.	3,000.00	5,512.88	(2,512.88)	6,000.00
AGM	500.00	354.12	145.88	500.00
CESC, etc.	0.00	33.49	(33.49)	50.00
LEC	3,500.00	3,870.41	(370.41)	4,000.00
Telephone	100.00	19.50	80.50	50.00
Postage	100.00	26.65	73.35	50.00
Office Exp.	500.00	282.05	217.95	300.00
Bank Charges	100.00	68.84	31.16	100.00
Griev. Exp.	100.00	0.00	100.00	50.00
Purch. Time	12,500.00	11,512.90	987.10	12,000.00
Donations	400.00	113.00	287.00	100.00
Memb. Fees	200.00	513.60	(313.60)	500.00
TOTALS	21,000.00	22,307.44	(1,307.44)	23,700.00
SURPLUS/ (DEFICIT)	7,000.00	7,782.85	782.85	6,300.00

Cash balance, April 30, 2010: \$28,299.74 - 5,683.48 est. purchase time
= \$22,616.26 + 16,305.72 GIC's = \$38,921.98

Projected cash balance, April 30, 2011:
= \$28,916.26 + 16,305.72 GIC's = \$45,221.98